



## **MSL CLEANERS – AIRBNB TURNOVER CHECKLIST**

**For: MSL Cleaners (Trading under Miene Services Ltd)**

**Purpose:** Ensure every Airbnb turnover is completed to a consistent, high standard that meets guest expectations and protects the host's reputation.

### **1 ☐ Pre-Clean Preparation**

- ☐ Collect keys/access code and check entry instructions.
- ☐ Wear gloves & protective gear before starting.
- ☐ Open windows for ventilation (weather permitting).
- ☐ Inspect property for damages or missing items – take photos if necessary.
- ☐ Remove all rubbish and recycling from every room.

### **2 ☐ Living Room & Common Areas**

- ☐ Dust all surfaces, including shelves, skirting boards, and furniture.
- ☐ Wipe down tables, TV screens, and remote controls (disinfect).
- ☐ Vacuum carpets and rugs; mop hard floors.
- ☐ Straighten cushions and arrange decor neatly.
- ☐ Check lighting – replace bulbs if spare is available.

### **3 ☐ Bedrooms**

- ☐ Strip all beds – place used linens/towels in laundry bag.
- ☐ Inspect mattresses & under beds for debris or lost items.
- ☐ Make beds hotel-style with fresh, pressed linens.
- ☐ Dust & wipe bedside tables, lamps, and headboards.
- ☐ Vacuum and mop floors as needed.

### **4 ☐ Bathrooms**

- ☐ Clean and disinfect toilets (inside, outside, and behind).
- ☐ Scrub showers, bathtubs, and sinks – remove limescale & soap scum.

- ☐ Polish mirrors and glass to streak-free finish.
- ☐ Wipe all tiles & counters with disinfectant.
- ☐ Restock toiletries (toilet roll, soap, shampoo, conditioner).
- ☐ Empty bins and replace liners.

## 5 ☐ Kitchen

- ☐ Wash all dishes or load/start dishwasher.
- ☐ Wipe all countertops and cupboard fronts.
- ☐ Clean inside microwave, fridge, and oven (spot clean if no deep clean required).
- ☐ Empty bins, replace liners, and disinfect bin lids.
- ☐ Check & replenish essentials (tea, coffee, sugar, salt, oil, etc.).
- ☐ Sweep and mop floors.

## 6 ☐ Entryway & Outdoor Spaces

- ☐ Sweep/vacuum entry area and wipe front door.
- ☐ Clean outdoor furniture if applicable.
- ☐ Remove cobwebs around entrance.

## 7 ☐ Restocking Checklist

- ☐ Fresh bed linens & towels
- ☐ Toilet roll (minimum 2 rolls per bathroom)
- ☐ Hand soap & shower gel
- ☐ Tea, coffee, sugar, and basic condiments
- ☐ Spare bin liners
- ☐ Dishwasher tablets & washing-up liquid

## 8 ☐ Final Checks

- ☐ Check all lights & appliances are working.
- ☐ Ensure heating/AC is set to comfortable level.
- ☐ Close and lock all windows/doors as per host instructions.
- ☐ Do a final walk-through – property must look and smell fresh.
- ☐ Take before-and-after photos for host records.